



Dear OASD Faculty and Staff,

I hope this email finds you well. I would like to take this opportunity to let you know that the Octorara Area School District (OASD) has contracted with the Chester County Intermediate Unit (CCIU) to conduct a superintendent search. Previously, the CCIU conducted a similar search for OASD's last superintendent, Dr. Michele Orner. As the CCIU assistant executive director, the CCIU search team and I are looking forward to working with OASD stakeholders to capture the perceptions, experiences, evolutions and recommendations of district stakeholders to develop a strong candidate profile and interview questions for the next OASD superintendent.

Share Your Insights

To assist us in the process, we invite you to participate in a focus group, which will be held via Zoom.

Please refer to the table below to determine the date and time your specific stakeholder group has been scheduled for a focus group. In order to promote open and honest dialogue, representatives from the CCIU will be conducting the focus groups and no members of the OASD leadership team will be participating in or observing the sessions. Responses will be presented in the aggregate with no specific attribution to any one person.

Focus Group	Date	Time	RSVP
Administrators	Tuesday, February 7	1:00-2:00 p.m.	www.cciu.org/OASD-Admin
Professional Staff	Tuesday, February 7	4:00-5:00 p.m.	www.cciu.org/Professional-Staff
Support Staff	Wednesday, February 8	4:00-5:00 p.m.	www.cciu.org/Support-Staff

To ensure appropriate Zoom setup and privacy, we ask that you **RSVP at least one day** prior to your scheduled focus group. You can RSVP by clicking on the appropriate links in the table above. Registered participants will be sent a Zoom link in a follow-up email and your information will not be shared with OASD.

Thank you for your willingness to assist us and please feel free to let us know if you have any questions. We look forward to your participation.

Sincerely,

Dr. Steve Gerhard
Assistant Executive Director
Chester County Intermediate Unit
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