

**OCTORARA AREA SCHOOL DISTRICT**  
**PUBLIC SCHOOL BOARD MEETING**  
**January 24, 2022 – 7:00 p.m.**  
**Jr./Sr. High School Multi-Purpose Room**

**AGENDA**

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from the Reorganization Meeting of December 6, 2021, the Work Session of December 6, 2021 and the Regular Meeting of December 13, 2021.
5. Presentations/Discussions
6. Information Items
7. Treasurer's Report
  - A. That the Octorara Board of School Directors approve the General Fund Report for period ending December 31, 2021.
8. Business Manager's Report
  - A. That the Octorara Board of School Directors approve the list of bills for payment.
9. Visitors' Comments - Agenda Items Only
10. Recommended Action Items:
  - A. That the Octorara Board of School Directors approve the Opt Out Resolution for the 2022-2023 budget process.
  - B. That the Octorara Board of School Directors approve the annual fiscal audit report of the District for the year ending June 30, 2021 as prepared by the auditing firm of Herbein & Company.
  - C. That the Octorara Board of School Directors approve a revision to the Health and Safety Plan that replaces the current language regarding masking with the language used in the August 17, 2021 Health and Safety Plan, that masks are recommended but not required.
  - D. That the Octorara Board of School Directors approve the following policies, first reading:
    - 810.3 *District Vehicle Drivers*
    - 816 *District Social Media*
    - 818 *Contracted Services personnel*
    - 819 *Suicide Awareness, Prevention and Response*
    - 822 *Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)*
    - 823 *Naloxone*
    - 824 *Maintaining Professional Adult/Student Boundaries*
    - 827 *Conflict of Interest*
    - 828 *Fraud*

- E. That the Octorara Board of School Directors approve the student activity club “Secular Student Alliance” at the Octorara Jr./Sr. High School.
- F. That the Octorara Board of School Directors approve the student activity club “Craft Club” at the Octorara Jr./Sr. High School.
- G. That the Octorara Board of School Directors extend the sabbatical leave for Mr. Nick Kluge through the end of the 2021-2022 school year. (Mr. Kluge is a learning support teacher at the Octorara Elementary School and was originally approved for a first semester sabbatical.)

Resignation Approvals:

- H. That the Octorara Board of School Directors accept the resignation of Ms. Sandy Affourtit as a cafeteria employee effective October 22, 2021. (Hired August 16, 2021)
- I. That the Octorara Board of School Directors accept the resignation of Ms. Stormy Umble as a cafeteria employee effective October 13, 2021. (Hired October 18, 2021-started employment September 27, 2021)
- J. That the Octorara Board of School Directors accept the resignation of Mr. Jeff Milligan as varsity girls’ soccer coach effective December 19, 2021. (Hired for the 2019-2020 school year)

Hiring Approvals:

- K. That the Octorara Board of School Directors approve Ms. Karlie DeCola as a long-term substitute sixth grade teacher at the Octorara Intermediate School effective December 20, 2021 through approximately March 4, 2022 pending completion of employee related documents required by law and the District. Ms. DeCola’s rate will be \$150 per day. (Replacing Melissa Fanelli who transferred.)
- L. That the Octorara Board of School Directors approve Ms. Rhonda Stoltzfus as a long-term substitute math teacher at the Octorara Jr./Sr. High School effective January 3, 2022 through May 16, 2022. Ms. Stoltzfus’ salary will be \$53,267 pro-rated. (Ms. Stoltzfus is an approved substitute and is replacing Katherine Westervelt who is on sabbatical leave.)
- M. That the Octorara Board of School Directors approve the extension of Ms. Caitlyn Cressman as a long-term substitute learning support teacher at the Octorara Elementary School through the end of the 2021-2022 school year. Ms. Cressman’s salary will be \$53,267 pro-rated. (Ms. Cressman was originally approved through January 17, 2022 and is replacing Nick Kluge who is on sabbatical leave.)
- N. That the Octorara Board of School Directors approve the extension of Ms. Amber Lowe as a long-term substitute guidance counselor at the Octorara Jr./Sr. High School through February 14, 2022. (Ms. Lowe was originally approved through January 14, 2022 and is replacing a medical leave.)

- O. That the Octorara Board of School Directors approve the following substitute teachers for the 2021-2022 school year:

Angela Christou, 60 Credits  
 Jule Ann Wakeman, Emergency Permit  
*Matthew Carstens, Emergency Permit*  
*Beth Mulhollan, Elementary K-6*  
*Emily Wheeler, Emergency Permit*  
 Cheryl Coughlin, 60 Credits  
 Amy Hollingsworth, 60 Credits  
 Ida Babiak, 3+ Years Experience  
 Esmeralda Oseguera, 60 Credits

P. That the Octorara Board of School Directors approve the following supplemental contract for the 2021-2022 school year:

Catherine Smith	Mentor Amanda Hegarty	1.3 pts. @ \$620	\$806
Haley Neff	Head Varsity Softball Coach	7 pts. @ \$620	\$4,340
Ashley Antosh	Assistant Varsity Softball Coach	6 pts. @ \$620	\$3,720
Matthew Carr	Assistant Varsity Baseball Coach	6 pts. @ \$620	\$3,720

Q. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Frances Propper as an autism/emotional support teacher at the Octorara Intermediate School effective TBD. (Hired January 3, 2005)

R. That the Octorara Board of School Directors approve the release of the following cafeteria employees:

Bianca Adorno – effective November 15, 2021 (Hired November 15, 2021)  
Travis Compton – effective December 31, 2021 (Hired November 15, 2021)

S. That the Octorara Board of School Directors approve the following change in salary due to graduate credits earned:

Anthony Slusher From M+15 (\$67,108) to M+30 (\$69,034) Step 12 to MAX

T. That the Octorara Board of School Directors accept the resignation of Ms. Bianca Cortez as an instructional assistant at the Octorara Primary Learning Center effective January 10, 2022. (Hired August 23, 2021)

U. That the Octorara Board of School Directors accept the resignation of Ms. Jessica Compton as an instructional assistant at the Octorara Elementary School effective January 8, 2022. (Hired August 16, 2021)

V. That the Octorara Board of School Directors accept the resignation of Ms. Shelly Hurley as a CTE instructional assistant at the Octorara Jr./Sr. High School effective February 11, 2022. (Hired August 19, 2019)

W. That the Octorara Board of School Directors accept the resignation of Ms. Haley Neff as assistant varsity softball coach at the Octorara Jr./Sr. High School effective January 19, 2022. (Ms. Neff is transferring to head varsity softball coach upon Board approval of agenda item “P”.)

X. That the Octorara Board of School Directors approve Ms. Katherine Quiroga as an ESL instructional assistant at the Octorara Jr./Sr. High School effective TBD pending completion of employee related documents required by law and the District. Ms. Quiroga’s rate will be \$12.65 per hour for 5.75 hours per day. (Replacing Leslie Wilcox who resigned.)

Y. That the Octorara Board of School Directors approve a sabbatical leave for Mr. Dean Bicking for the second semester of the 2021-2022 school year. Mr. Bicking is a technology education teacher at the Octorara Elementary and Intermediate Schools.

Z. That the Octorara Board of School Directors approve the Service Agreement between the Octorara Area School District and the Chester County Intermediate Unit for a review of the K-12 implementation of the Multi-Tiered System of Support Framework and the K-12 English Language Development Program for English Learner students.

AA. That the Octorara Board of School Directors approve the Waiver Agreement for student “A”.

BB. That the Octorara Board of School Directors approve the Settlement Agreement for student “B”.

*CC. That the Octorara Board of School Directors approve the Waiver Agreement for student "C".*

11. Policy Committee Report
12. CCIU Board Representative's Report
13. Old Business
14. New Business
15. Other Items and Announcements
16. Visitors' Comments – General
17. Administrator Comments/Announcements
18. Board Comments
19. Adjournment

Policy Committee Meeting – Monday, January 24, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel- Monday, January 24, 2022 – 6:45 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel and Legal - Monday, January 24, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, January 31, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy Committee Meeting – Monday, February 14, 2022 – 5:30 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, February 14, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, February 14, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, February 21, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, February 21, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room /Zoom

Education Committee Meeting – Monday, February 28, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room