

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on September 10, 2018

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on September 10, 2018.

The President, Ms. Bowman, called the meeting to order at 7:01 p.m. Other members present were: Mr. Falgiatore, Mr. Fox, Mr. Ganow, Mr. Kloss, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Mr. Hurley was absent. Also present were: Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager, members of the administrative team, one reporter and two citizens.

There were no presentations or visitors' comments for agenda items only.

Under information items, Ms. Valerie Brewer's rate will change from \$12.36 per hour to \$11.57 per hour due to having 60 credits earned in lieu of a four year degree. Ms. Brewer was approved as a long term instructional assistant at the Octorara Elementary School at the August 20, 2018 Board meeting.

Ms. Bowman presented the following items for action at the September 17, 2018 Board meeting:

- A. That the Octorara Board of School Directors approve the list of school bus drivers employed by Althouse Transportation, Inc. for the 2018-2019 school year.
- B. That the Octorara Board of School Directors approve the list of school bus runs by Althouse Transportation, Inc. for the 2018-2019 school year.
- C. That the Octorara Board of School Directors approve the Transportation Contract between Linville Hill Mennonite School and the Octorara Area School District for the 2018-2019 school year.
- D. That the Octorara Board of School Directors approve the first reading of policy 115 *Career and Technical Education*.
- E. That the Octorara Board of School Directors authorize the removal of tax liens on parcels 44070002900T and 46040002850T.
- F. That the Octorara Board of School Directors approve the Healthcare Premium Conversion and Waiver Plan effective July 1, 2018.
- G. That the Octorara Board of School Directors approve the CASE curriculum and textbooks for the CTE Agriculture Programs.
- H. That the Octorara Board of School Directors approve a stipend of \$6,100 for Dr. William McWatters for coaching/organizing Octorara Students in the International Youth Physics Tournament for the 2018-2019 school year.
- I. That the Octorara Board of School Directors vote for the following PSBA officers:
 - a. President Elect – Eric Wolfgang
 - b. Vice-President – Art Levinowitz
 - c. Eastern At Large – Maura Buri
 - d. Sectional Advisors – Section 8 – Amy Goldman
 - e. PSBA Insurance Trust Trustee– William S. LaCoff
 - f. PSBA Insurance Trust Trustee – Dr. Richard Frerichs
 - g. PSBA Insurance Trust Trustee – Nathan Mains

Resignation Approvals:

- J. That the Octorara Board of School Directors accept the resignation of Ms. Julie Sterner as a cafeteria employee effective August 15, 2018. (Hired September 1, 2016)
- K. That the Octorara Board of School Directors accept the resignation of Ms. Janet Tice as a cafeteria employee effective August 10, 2018. (Hired May 16, 2016)
- L. That the Octorara Board of School Directors accept the resignation of Ms. Angela O'Donnell as a cafeteria employee effective August 20, 2018. (Hired August 21, 2017)
- M. That the Octorara Board of School Directors accept the resignation of Ms. Riki Jones as a testing room instructional assistant at the Octorara Jr/Sr High School effective August 20, 2018. (Hired April 20, 2015)
- N. That the Octorara Board of School Directors accept the resignation of Ms. Margaret Grant as an instructional assistant at the Octorara Primary Learning Center effective July 16, 2018. (Hired September 21, 2015)
- O. That the Octorara Board of School Directors accept the resignation of Ms. Nikki Irwin as a cafeteria employee effective August 27, 2018. (Hired October 19, 2015)

Hiring Approvals:

- P. That the Octorara Board of School Directors approve Ms. Ida Babiak as a Title I reading assistant at the Octorara Intermediate School effective August 27, 2018. Ms Babiak's rate will be \$10.77 per hour for 5.75 hours per day. (Ms. Babiak was a lunch/playground supervisor and is replacing Lori Smith who resigned.)
- Q. That the Octorara Board of School Directors approve Mr. Mark Maurer as a cafeteria driver effective August 23, 2018 pending completion of employee related documents required by law and the District. Mr. Maurer's rate will be \$13.00 per hour for seven hours per day. (Replacing Mike Castor who resigned.)
- R. That the Octorara Board of School Directors approve Ms. Tina Hausman as a testing room instructional assistant at the Octorara Jr/Sr High School effective TBD pending completion of employee related documents required by law and the District. Ms. Hausman's rate will be \$10.77 per hour for 5.75 hours per day. (Replacing Riki Jones who resigned.)
- S. That the Octorara Board of School Directors approve Ms. Bonnie DeForest as a lunch/playground supervisor at the Octorara Intermediate School effective September 12, 2018 pending completion of employee related documents required by law and the District. Ms. DeForest's rate will be \$9.28 per hour for three hours per day. (Replacing Ida Babiak who resigned.)
- T. That the Octorara Board of School Directors approve Ms. Valerie Emanuel as a reading/math assistant at the Octorara Primary Learning Center effective September 5, 2018 pending completion of employee related documents required by law and the District. Ms. Emanuel's rate will be \$10.77 per hour for 5.75 hours per day. (Replacing Bill Johnson who transferred.)
- U. That the Octorara Board of School Directors approve the following substitute teachers for the 2018-2019 school year:
 - Lisamarie Czaplicki, PK-4, School Counselor K-12
 - Francine Joyce-Martin, Emergency
 - Hoangan Le, Emergency
 - Mandy Stoltzfus, Emergency

V. That the Octorara Board of School Directors approve the following substitute support staff for the 2018-2019 school year:

Jennifer Moore, Clerical, Secretarial, Instructional
Victoria Louthian, Cafeteria

W. That the Octorara Board of School Directors approve the following students as a clock timer/scorekeeper at a rate of \$45 per event:

Lilli Kirk
Emerson Rettew

X. That the Octorara Board of School Directors approve the following changes in salary due to graduate credits earned:

John Atlee	From M+45 (\$78,212) to M+60(\$81,336)	Step 9 to MAX
Phillip Rudisill	From M (\$81,776) to M+15 (\$84,081)	MAX
Deborah Feather	From M+15 (\$84,081) to M+30 (\$86,386)	MAX

Y. That the Octorara Board of School Directors approve the following supplemental contracts for the 2018-2019 school year:

Alison Manetta	Mentor Melissa Melton	2 pts @ \$620	\$1,240
Josh Irons	Mentor Kendra Collins	2 pts @ \$620	\$1,240
Ashley Stern	Mentor Stefanie Nuse	2 pts @ \$620	\$1,240
Kelly Wetzel	Mentor Heather Kramer	2 pts @ \$620	\$1,240
William McWatters	Mentor Denim Kurtzhals	2 pts @ \$620	\$1,240
John Atlee	Mentor Katherine Wark	1 pt @ \$620	\$ 620
Karen Letts	Mentor Katherine Wark	1 pt @ \$620	\$ 620
Matt Worrell	Mentor Allyson Hineman	2 pts @ \$620	\$1,240
Katherine Heller	Mentor Samantha Pittman	2 pts @ \$620	\$1,240
Kelly Doughtie	Mentor Sara Soll-Rising	2 pts @ \$620	\$1,240
Mark Barto	Mentor Troy Hyman	1 pt @ \$620	\$ 620
Vanessa Peterson	Mentor Karen DeCosta	.362 pt @ \$620	\$ 224.26
David Baker	Mentor Alysyn Hoffman	1 pt @ \$620	\$ 620
Ashlee DiRocco	Mentor Kelly Holub	1 pt @ \$620	\$ 620

Under the Education Committee Report, Mr. Fox reported the Committee met on August 27, 2018. They were given an update on Standards Based Grading K-6, the Octorara Virtual Academy, Onboarding for iPads, Character Education, the use of Naviance for career readiness, Teacher Induction Program, Comprehensive Plan, and discussed the vision and purpose of the Education Committee.

Under the Policy Committee Report, Ms. Bowman reported the Committee reviewed the first reading of Policy 115 *Career and Technical Education* and a first look at policy 717 *Commercial Sponsorship and Advertising on School District Property*.

Under the Facility Committee Report, Mr. Norris reported the Committee discussed an upgrade of heat pump compressors at the OIS, reviewed the infrastructure report, discussed air conditioning in buildings that do not currently have it, and the Safe Schools Grant in the amount of 25,000. He reported Dutchland, Inc. is continuing work on the greenhouse.

There were no other items and concerns.

Under visitors' comments for items in general, Ms. Kristin Weber, West Fallowfield, presented the Board with a sample door safety product that makes the door unable to open to an intruder.

Under administrators' comments, Mr. Propper announced student athletes are experiencing some success as the District transferred to the Lancaster Lebanon League. He announced the Braves Bowl, Pequea Valley versus Octorara, will be held on September 21. Also this year, there will be a three day "Battle of the Braves" featuring golf, football, girls and boys soccer, field hockey, and girls

tennis with the winner of the most events receiving a championship belt. In case of a tie, the district with the most attendees at the events will be the winner.

Ms. Lease announced the PLC is continuing a partnership with the local libraries to have volunteers come in and read to the students during their book exchange period. She thanked Ms. Thwaites and Ms. Budzik for helping organize this activity.

Dr. Tachau said iPads for grade 7-12 have been distributed and most students have completed the onboarding training. She thanked the IT Department for their work in getting the students acclimated to the iPads. She announced the parent orientation for the 1:1 iPad program is this Wednesday at 6:30 p.m. in the Jr. High MPR.

Mr. Dikun said the school year is off to a great start and Back-to-School Night was well attended. He announced the PTO K-6 Fund Walk will be held on September 28.

Dr. Haller announced a group of teachers are organizing a kindness club for students to create a sense of community within the OIS. Students will create kindness rocks and perform random acts of kindness throughout the school.

Ms. Michalowski announced she will share ELD assessment results at a future meeting.

Dr. Orner thanked the administrative team, staff, and students for a great start to the new school year. She said she visited the Homeland and Protective Services Academy at the Chester County training facility last week. She said it is a state-of-the-art facility and program and is a great example of what the District, community, and industry partners can do for students. Dr. Orner said there is no other program across the state like it and commended the Board for their support. It is a model of how CTE programs should be delivered. The students train on real-world equipment and she was given a chance to drive a state police car simulator.

Under board comments Ms. Bowman said education needs to change and grow and the Homeland and Protective Services Academy is one example of what we are doing as a District to meet those changes and growth. She announced Representative John Lawrence came to meet with Dr. Orner recently.

Mr. Koennecker said he attended the opening back-to-school program for staff and was pleased to see teachers receiving the Golden Apple Awards. He said he is pleased with Dr. Orner and her support in the community and in her neighborhood. He thanked her for her efforts in the Octorara Virtual Academy.

Mr. Fox announced Atglen Community Day will be held this Saturday. Dr. Orner will be in the dunk tank from 12:00-12:30 and Dr. Rohrer will be in the dunk tank from 12:30-1:00.

Mr. Zimmerman announced a Stadium Task Force meeting for possible tennis court repair will be held on Tuesday, September 18, 2018 at 6:00 in the District Office Conference Room. He thanked Ms. Weber for bringing the door safety product to the Board.

Ms. Bowman thanked the staff for their patience and endurance with the weather challenges during the first two weeks of school.

Ms. Bowman announced upcoming meetings to be held:

Executive Session for personnel - Monday, September 10, 2018 - following the Work Session in the District Office Conference Room

Finance Committee Meeting – Monday, September 17, 2018 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, September 17, 2018 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, September 24, 2018 – 6:00 p.m. in Room 102 in the Jr. High School

There being no further items of business the meeting adjourned at 7:38 p.m. on motion of Mr. Ganow second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety on You Tube.com.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors