

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on November 19, 2018

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on November 19, 2018.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The Vice-President, Mr. Norris, called the meeting to order at 7:04 p.m. Other members present were: Mr. Falgiatore, Mr. Fox, Mr. Hurley, Mr. Kloss, Mr. Koennecker, and Mr. Zimmerman. Ms. Bowman and Mr. Ganow were absent. Also present were; Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; Ava Zimmerman, student representative; one reporter; and one citizen.

The minutes of the Work Session of October 8, 2018 and the Regular Meeting of October 15, 2018 were approved on motion of Mr. Koennecker, second by Mr. Falgiatore and approval of all members present.

There were no presentations or information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Kloss, second by Mr. Koennecker and approval of all members present. (Appendix A-11/19/18)

A list of bills for the General Fund totaling \$1,957,385.66; Cafeteria Fund totaling \$31,612.57, Capital Projects totaling \$0.00, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-11/19/18, were approved and ordered paid on motion of Mr. Fox, second by Mr. Zimmerman and approval of all members present.

There were no visitors' comments for agenda items only.

The following items were approved on motion of Mr. Fox, second by Mr. Falgiatore and approval of all members present:

The Octorara Board of School Directors approved the second reading of policy *717 Commercial Sponsorship and Advertising on School District Property*. (Appendix C-11/19/18)

The Octorara Board of School Directors accepted the resignation of Ms. Bonnie Tribbett as a lunch/playground supervisor at the Octorara Elementary School effective October 19, 2018. (Hired September 18, 2017)

The Octorara Board of School Directors accepted the resignation of Ms. Jennie Carns as an instructional assistant at the Octorara Elementary School effective December 21, 2018. (Hired September 17, 2018)

The Octorara Board of School Directors accepted the resignation of Mr. Matt Brownback as Jr. High wrestling coach effective October 22, 2018. (Hired for the 2017-2018 school year)

The Octorara Board of School Directors accepted the resignation of Mr. Andrew Baumgardner as JV baseball coach effective November 1, 2018. (Mr. Baumgardner has taken the Varsity baseball coach position.)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Allen Wetzel as varsity girls' soccer coach effective November 5, 2018. (Hired for the 2011-2012 school year)

The Octorara Board of School Directors approved Ms. Christina Althouse as an instructional assistant at the Octorara Jr/Sr High School effective October 22, 2018. (Ms. Althouse is an approved substitute and is replacing Timothy Kauffman who resigned.)

The Octorara Board of School Directors approved Ms. Amanda Hamilton as a permanent cafeteria employee effective November 1, 2018. Ms. Hamilton's rate will be \$9.28 per hour. (Ms. Hamilton is an approved substitute cafeteria employee.)

The Octorara Board of School Directors approved Ms. Joann Bodnar as a lunch/playground supervisor at the Octorara Elementary School effective November 1, 2018. Ms. Bodnar's rate will be \$9.28 per hour for three hours per day. (Ms. Bodnar is an approved substitute and will be replacing Bonnie Tribbett who resigned.)

The Octorara Board of School Directors approved the following substitute support staff for the 2018-2019 school year:

- Dawn Miles, cafeteria
- Margaret Wood, various
- Laura Corkadel, cafeteria

The Octorara Board of School Directors approved the following supplemental contracts for the 2018-2019 school year:

Kevin Norman	7 th Grade Basketball Coach	4 pts @ \$620	\$2,480
Andrew Baumgardner	Varsity Baseball Coach	7 pts @ \$620	\$4,340
Calvert Hess	8 th Grade Basketball Coach	4 pts @ \$620	\$2,480

The Octorara Board of School Directors approved the following change in salary due to graduate credits earned:

Cynthia Kunko From M+30 (\$74,690) to M+45 (\$77,479) Step 7 to MAX

On motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the termination of employee "A" for not fulfilling work schedule requirement.

On motion of Mr. Fox, second by Mr. Kloss and approval of all members present the Octorara Board of School Directors approved the student activity request for "Future Nurses Club" at the Octorara Area Jr./Sr. High School. (Appendix D-11/19/18)

On motion of Mr. Fox, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the student activity request for "Philosophy Club" at the Octorara Area Jr./Sr. High School. (Appendix E-11/19/18)

On motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Maria Sosa as a permanent lunchroom/playground supervisor at the Octorara Intermediate School effective November 14, 2018. Ms. Sosa's rate will be \$9.28 per hour for three hours per day. (Ms. Sosa is an approved substitute and is replacing Bonnie Tribbett who resigned.)

Under the Finance Committee Report, Mr. Curtis said the Committee had a presentation from RBC Capital Markets for options for refinancing current debt and information only on possible new debt in the future. The committee also discussed food service customer balances, audit update, budget update, and the status of the YMCA contract.

Under the I.U./C.A.T. Board Representative's report, Mr. Norris reported on the meeting that was held on October 17, 2018.

There were no items of old business, new business, other items and announcements, or visitors' comments for items in general.

Under administrator comments and announcements, Mr. Dikun announced Ms. Ayers fourth grade class has partnered with Ms. Mannetta's kindergarten class to be reading buddies. He reported this activity has been amazing for getting reluctant readers to be excited to read.

Dr. Haller announced representatives from the Pennock's Bridge Technical College High School will be at the OIS in early December to present a career lesson and activity with the fifth grade students as part of the PA Career Readiness Index.

Ava Zimmerman, student representative, announced student council will be partnering with Shivery Funeral Home to make luminaries for Christmas in Christiana. She reported Nickle Day is going well and Nurse's Club is hosting a food drive.

Dr. Rohrer congratulated the fall play performers for a job well done.

Mr. Propper announced Adam Rudisill was accepted as the timpanist for the NAFME All-Eastern Honors Orchestra. The All-Eastern ensembles receive hundreds of applications from students in the north eastern region of the country that previously qualified for their state's all-state ensembles. He is one of a select few that qualify for this honors program. Adam will also be traveling to Orlando in less than two weeks to participate in the NAFME All-National Honors Band.

Mr. Propper announced the annual Octorara Food Cupboard benefit concert will be held on Saturday, December 1 at 4:00 p.m. Admission is \$5.00.

Dr. Tachau announced PA Philharmonic will present a concert to seventh and eighth grade students on November 30 entitled "Fly Me to the Moon, an interactive concert to celebrate the lunar landing.

Ms. McNamara reported on taking a team to Penn State to the Integrated Learning Conference for career pathways and readiness. The same team will be going to Hershey in February. She reported the Ag Department processed their turkeys for Thanksgiving.

Ms. Lease announced the Positive Action Curriculum theme for this week at the PLC is what it means to be caring and thankful. The students raised over \$350 with Gobble Grams for the Food Cupboard. Students will write thank you notes to the bus drivers this week in light of the difficult ride home in the snow on Thursday.

She announced K-6 Literacy Night will be held on December 6.

Dr. Orner presented Ava Zimmerman, student representative, with a certificate of achievement for her participation in the CCIU student representative to the Board training she attended in September.

Under board comments, Mr. Fox said the Future Ready Index can be found at www.futurereadypa.org. Dr. Orner said there will be a Future Ready Index presentation at the December 3 Board Meeting.

Mr. Norris announced the following upcoming meetings:

Executive Session for Personnel – Monday, November 19, 2018 – Following the Regular Meeting in the District Office Conference Room

Executive Session for Personnel – Monday, December 3, 2018 – 6:00 p.m. in the District Office Conference Room

Reorganization Meeting – Monday, December 3, 2018 – 7:00 p.m. in the Jr. High Multi-Purpose Room

Next regularly scheduled Work Session – Monday, December 3, 2018 – Immediately following the Reorganization Meeting in the Jr. High School Multi-Purpose Room

Facility/Finance Committee Meeting – Monday, December 10, 2018 – 5:30 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, December 10, 2018 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:27 p.m. on motion of Mr. Hurley, second by Mr. Falgiatore and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2018-2019**

<u>Cash Balance as of October 1, 2018</u>		\$	3,648,360.60
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$ 4,289,824.72		
Other Receipts - (Retiree Medical Payments, Misc.)	1,000.00		
Checking Account Interest	5,481.02		
Accounts Receivable	15,600.00		
Transfer in from Investments	-		
	-		4,311,905.74
Total Available		\$	7,960,266.34
<u>Disbursements:</u>			
Net Payroll	\$ 1,033,709.03		
Accounts Payable	2,199,915.59		
Transfer to Investments	-		
	-		3,233,624.62
General Fund Cash as of October 31, 2018		\$	4,726,641.72
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account		\$	9,212,202.17
Beginning Balance Fulton Money Market			21,390,568.75
Earnings on PSDLAF Investment Account			15,487.97
Earnings on Fulton Money Market			39,968.15
Net Transfers			-
Total General Fund Cash and Investments as of October 31, 2018		\$	<u>35,384,868.76</u>

For the November 19, 2018 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors