

# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on May 13, 2019

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on May 13, 2019.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Ms. Bowman, called the meeting to order at 7:02 p.m. Other members present were Mr. Falgiatore, Mr. Fox, Mr. Ganow, Mr. Hurley, Mr. Kloss, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; Ava Zimmerman, student representative; one reporter, and one citizen after completion of presentations.

Under presentations, Mr. Joe Lynch and Ms. Candice Schwein along with students Chloe Jurich, Carter Klingensmith, Daniel King and Addyson Murtagh gave a presentation on the PLC “Kids Kindness Klub”.

Ms. Kim Knightly, department head, gave a social studies presentation for grades 7-12.

Ms. Danielle Carmella, department head, gave a special education presentation for grades 7-12.

There were no visitors’ comments for agenda items only or information items.

Ms. Bowman presented the following items for action at the May 20, 2019 Board meeting:

- A. That the Octorara Board of School Directors elect *Sam Ganow* as Board Treasurer from July 1, 2019 through June 30, 2020.
- B. That the Octorara Board of School Directors approve the list of current Class of 2019 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements.
- C. That the Octorara Board of School Directors approve the attainment of tenure status for the following professional employees (in accordance with Section 1108 of the current School Laws of Pennsylvania):
  - Lauren Daly Clark
  - Kiera Kradzinski
  - Allyson Hallman
  - Mary Shenk
- D. That the Octorara Board of School Directors approve the amendment to the County of Chester Facility and Equipment Agreement dated August 17, 2017 to extend the Term of Agreement through August 15, 2020.
- E. That the Octorara Board of School Directors approve the following policy, first reading:
  - 915 Booster Organizations*
- F. That the Octorara Board of School Directors approve the 2019-2020 Legal Services Consultation Agreement between Sweet, Stevens, Katz & Williams LLP and the Octorara Area School District for Special Education Services.
- G. That the Octorara Board of School Directors approve the Corrective Action Plan which resulted from the Approved Program Evaluation conducted in February by PDE and the

Bureau of Career and Technical Education for the district's career and technical education program.

- H. That the Octorara Board of School Directors approve the deletion of *CIP Code-52.1802: Sales, Distribution, and Marketing Operations, General* from the career and technical education reporting system. Such deletion confirms that business courses will be offered in the Sr. High School based on student interest and without CTE certification during the 2019-2020 school year. Administration will investigate other opportunities for aligning the district's business education courses to career and technical education programming.
- I. That the Octorara Board of School Directors approve the deletion of *CIP Code-52.0302: Accounting Technology/Technician and Bookkeeping* from the career and technical education reporting system. Such deletion confirms that business courses will be offered in the Sr. High School based on student interest and without CTE certification during the 2019-2020 school year. Administration will investigate other opportunities for aligning the district's business education courses to career and technical education programming.
- J. That the Octorara Board of School Directors create an administrative position entitled K-12 Instructional Technology Integration Specialist, per school board policy *301: Creating a Position*.
- K. That the Octorara Board of School Directors approve the following administrative job descriptions:
  - Business Manager
  - Supervisor of Accounting and Personnel Services (formerly HR Director/Accounting Supervisor)
  - Director of Curriculum and Instruction
  - Director of Career and Technical Education (formerly K-12 Program Administrator)
  - Director of Special Education
  - Director of Technology
  - K-12 Instructional Technology Integration Specialist
  - Jr/Sr High School Principal
  - Elementary Principal
  - Assistant Jr/Sr High School Principal
  - Director of Food Service
  - Supervisor of Custodial and Maintenance
  - Athletic Director
- L. That the Octorara Board of School Directors approve the following bus driver upon completion of fingerprint paperwork employed by Althouse Transportation for the 2018-2019 school year:
  - Holly Decker – bus 12

Resignation Approvals:

- M. That the Octorara Board of School Directors accept, with regret, the resignation for purpose of retirement of Mr. George Hadfield as a special education teacher at the Octorara Jr./Sr. High School effective June 10, 2019. (Hired August 24, 2007)
- N. That the Octorara Board of School Directors accept the resignation of Mr. William L. Johnson as an instructional assistant at the Octorara Primary Learning Center effective April 26, 2019. (Hired November 17, 2015)
- O. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Jamie Schempp as Octorara Jr. High football coach effective May 7, 2019. (Hired for the 2006-2007 school year.)

Hiring Approvals:

- P. That the Octorara Board of School Directors approve Ms. Alexis Howarth as a permanent cafeteria worker effective April 16, 2019. Ms. Howarth's rate will be \$9.28 per hour for five hours per day. (Ms. Howarth is currently an approved substitute and is replacing Ashley Pullin who resigned.)
- Q. That the Octorara Board of School Directors approve Ms. Tara Sheets as a permanent cafeteria worker effective May 1, 2019. Ms. Sheets' rate will be \$9.28 per hour for three hours per day. (Ms. Sheets is currently an approved substitute and is replacing Kimberly Emel who resigned.)
- R. That the Octorara Board of School Directors approve Ms. Holly Strogan as a lunch/playground assistant at the Octorara Intermediate School effective April 22, 2019. Ms. Strogan's rate will be \$9.28 per hour for three hours per day. (Replacing Lori Smith who resigned.)
- S. That the Octorara Board of School Directors approve the following substitute support staff for the 2018-2019 school year:  
Karen Hamilton, cafeteria
- T. That the Octorara Board of School Directors approve the following supplemental contract for the 2018-2019 school year:  
Dawn Munion                      Mentor Rhonda Stoltzfus                      .66 pts @ \$610      \$408.94

Under the Education Committee Report, Mr. Fox reported the Committee met on April 22, 2019. The Committee reviewed changes to the CTE program as a result of the audit. The Committee also received updates on the School Improvement Plan and PE by contract. There was a Service Dog presentation as a pilot at the OES. School Improvement updates through the summer will be given at Board meetings.

Under the Policy Committee Report, Ms. Bowman said the Committee discussed the first reading of policy *915 Booster Organizations*.

Under the Facility Committee Report, Mr. Norris reported the Committee discussed the County of Chester Facility and Equipment Agreement. He reported the work on the greenhouse is complete, the Jr High will be getting all locks keyed alike this summer, and a company is coming to look at short and long term carpet needs. Mr. Norris reported Ken Phillips from RBC will be attending next week's Finance Committee meeting.

Under other items and concerns, Ava Zimmerman, student representative to the Board, asked if students will be notified of the changes to the CTE business programs.

There were no visitors' comments for items in general.

Under administrators' comments, Ms. McNamara announced activities planned for the OABEST Expo on June 1.

Dr. Tachau announced Dr. Haller and three OIS students are representing Octorara at the CCIU Learning Transformed District Showcase this evening.

Ms. Lease thanked Mr. Lynch, Ms. Schwien, and the students for their presentation. She announced the 3<sup>rd</sup> annual STEAM night will be held on Wednesday, May 15 from 5:00-8:00 p.m. and Kindergarten Orientation will be held on Wednesday, May 22 at 6:30 p.m.

Mr. Dikun announced the PTO Bingo Night was very successful. The OES Spring Chorus Concert will be held on Thursday, May 16 at 6:30 p.m.

Ava Zimmerman, student representative, announced student council participated in Teacher Appreciation Week last week.

Dr. Rohrer congratulated students Emily Dyer and Robert Koennecker for being selected as Octorara nominees for the 2019 Lancaster Lebanon League A. Landis Brackbill Scholar Athlete Award.

Dr. Orner presented Board Directors with a discount card from JDog Junk Removal and Hauling that will benefit the Stadium Task Force. She attended the FFA banquet held last week and congratulated the FFA students for their accomplishments this year. She announced Octorara will be hosting the 1<sup>st</sup> annual Our Community Salutes program this Wednesday, May 15 at 7:00 which will recognize Chester County seniors who have enlisted in the military. Dr. Orner also announced there will be a parent vaping workshop at OABEST at 10:30 a.m.

Under board comments, Ms. Bowman thanked administration for continuing to look at ways to reach out to parents. She congratulated Mr. Koennecker and his son for being nominated for the athlete award and Mr. Jed King for being nominated for the Citadel Heart of Learning Award.

Mr. Norris requested a list of year end events for Board participation.

Ms. Bowman announced upcoming meetings to be held:

Executive Session for personnel - Monday, May 13, 2019 - following the Work Session in the District Office Conference Room

Finance Committee Meeting – Monday, May 20, 2019 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, May 20, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:15p.m. on motion of Mr. Zimmerman second by Mr. Norris and approval of all members present.

This Board meeting can be viewed in its entirety on You Tube.com.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors