

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on March 18, 2019

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on March 18, 2019.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Ms. Bowman, called the meeting to order at 7:04 p.m. Other members present were: Mr. Falgiatore, Mr. Fox, Mr. Ganow, Mr. Kloss, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Mr. Hurley was absent. Also present were; Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; Ava Zimmerman, student representative; one reporter; and nine citizens. Two citizens remained for the entire meeting.

The minutes the Regular Meeting of February 18, 2019 were approved on motion of Mr. Zimmerman, second by Mr. Norris and approval of all members present.

Ms. McNamara presented Octorara Homeland and Protective Service Academy students who recently participated in the District 4/5 combined SkillsUSA competition. This was the first year the OHSPSA participated in the event. Three cadets volunteered to compete in the firefighting skills competition. Senior cadets Kevin Beck (Great Valley - East Whiteland Fire), Ryan Lewis (Pennsylvania Leadership Charter School - Malvern Fire), and Kimberly Trainor (Octorara - Cochranville Fire) all earned medals for their efforts. Kim Trainor was the only female competitor in the event. The three cadets earned half of all the medals awarded for the entire event.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Zimmerman, second by Mr. Kloss and approval of all members present. (Appendix A-3/18/19)

A list of bills for the General Fund totaling \$1,230,197.29; Cafeteria Fund totaling \$20,880.05, Capital Projects totaling \$0.00, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-3/18/19, were approved and ordered paid on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present.

There were no visitors' comments for agenda items only.

The following items were approved on motion of Mr. Ganow, second by Mr. Falgiatore and approval of all members present:

The Octorara Board of School Directors approved the Contract for Professional Services with PSBA for policy maintenance updates. (Appendix C-3/18/19)

The Octorara Board of School Directors approved the Business Administrator contract for Jeffrey Curtis from July 1, 2019 through June 30, 2024. (Appendix D-3/18/19)

The Octorara Board of School Directors approved the three-year contract for landscaping and lawn maintenance with Orner's Landscaping. (Appendix E-3/18/19)

The Octorara Board of School Directors approved the Athletic Field Maintenance Proposal with Windview Athletic Fields effective July 1, 2019 through June 30, 2020. (Appendix F-3/18/19)

The Octorara Board of School Directors approved the following policies, first reading:
Safe2Say Something - Procedures

808 Food Services
(Appendix G-3/18/19)

The Octorara Board of School Directors approved the following bus drivers upon completion of fingerprint paperwork employed by Althouse Transportation for the 2018-2019 school year:

Kathleen M. Rick – bus 23
Christopher G. Yerkes – substitute van driver
Linda H. Yerkes – van 61

The Octorara Board of School Directors accepted the resignation of Ms. Donell Moody as library assistant at the Octorara Jr/Sr High School effective March 8, 2019. (Hired August 11, 2014)

The Octorara Board of School Directors accepted the resignation of Mr. Matthew King as eighth grade baseball coach at the Octorara Jr/Sr High School effective January 5, 2019. (Hired for the 2016-2017 school year)

On motion of Mr. Ganow, second by Mr. Kloss and approval of all members present except Mr. Zimmerman who abstained the Octorara Board of School Directors approved the following supplemental contracts for the 2018-2019 school year:

Tukker Zimmerman	JV Baseball Coach	6 pts @ \$620	\$3,720
Denim Kurtzals	Asst Track Coach	6 pts @ \$620	\$3,720
Brad Boyer	7 th grade Baseball Coach	4 pts @ \$620	\$2,480
Doreen Steinmacher	Music Accomp – Elem	3 pts @ \$620	\$1,860
Beth Peazonni	Music Accomp – Secondary	3 pts @ \$620	\$1,860
Ryan Fegley	Percussionist	2 pts @ \$620	\$1,240

On motion of Mr. Zimmerman, second by Mr. Norris and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Tara Ewing as an instructional assistant at the Octorara Elementary School effective March 26, 2019. (Hired November 20, 2017)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted the resignation of Mr. Mike Trainor as Jr. High wrestling coach effective March 10, 2019. (Hired for the 2018-2019 school year)

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Angela Miller as a Title I math instructional assistant at the Octorara Intermediate School effective March 22, 2019. (Hired March 16, 2015)

On motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Angela Miller as a library assistant at the Octorara Sr. High School effective March 25, 2019. Ms. Miller's rate will be \$11.05 per hour for 5.75 hours per day, 190 day per year. (Ms. Miller is a current employee and will be replacing Donell Moody who resigned.)

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved Ms. Deb Gajari as a long term substitute Special Ed Physical Education teacher at the Octorara Jr/Sr High School effective March 19, 2019. Ms. Gajari's rate will be \$140 per day. (Ms. Gajari is a current employee and will be replacing a medical leave.)

On motion of Mr. Zimmerman, second by Mr. Fox and approval of all members present the Octorara Board of School Directors approved the request of Ms. Frances Propper for a medical sabbatical leave effective March 18, 2019 through June 30, 2019. Ms. Propper is an emotional support teacher at the Octorara Primary Learning Center, Elementary, and Intermediate Schools.

On motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the student activity request “Green Club” at the Octorara Jr/Sr High School. (Appendix H-3/18/19)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the contract with River Rock Academy for educational, behavioral, and social services. (Appendix I-3/18/19)

Under the Finance Committee Report, Mr. Ganow said the Committee received a budget update and discussed the status of the YMCA Pre-K Food Service Agreement.

Under the I.U./C.A.T. Board Representative’s report, Mr. Norris reported on the meeting that was held on February 27, 2019.

There were no items of old business, new business, other items and announcements, or visitors’ comments for items in general.

Under administrator comments and announcements, Dr. Rohrer reported that Jr. High students Braeden Wood, Kyle McCaw, Elizabeth Meyer, and Alexandra Peifer placed third in the 6th-8th grade division of the STEM Design Challenge.

Dr. Haller reported fifth grades students Cassidy Jeffries, Elise Kurtz, Brayden Remphrey, Grant Umble, and Valerie Wakeman placed second in their division of the STEM Design Challenge. Sixth grade students Delaney Amole, Meghan McGinnis, Shelby Kittlitz, and Mya Trotty placed first in their division and will advance to the state competition in May.

Mr. Dikun announced OES Kind Kids Club will be collecting pasta and sauce for the Octorara Food Cupboard.

Ms. Michalowski announced the Human Services counseling suite for students in grades 7-12 opened today. There will be an open house during lunch on Tuesday and Wednesday of this week.

Ms. Lease announced the Parkesburg Main Street Art Walk featuring artwork from students grades K-12 will be held on March 22 and 23. She thanked the Girl Scouts for adopting staff and sharing cookies as part of their Hometown Heroes program.

Dr. Orner reported the Parkesburg Lions held a bingo on Saturday and, as a result of their fundraising efforts, are able to provide graduating students with two scholarships this year.

Dr. Orner asked the Board to confirm graduation date as a day has been added to the end of the calendar due to inclement weather. The Board will keep graduation at Friday, June 7.

Ava Zimmerman, student representative, announced she applied as a student representative to the Pennsylvania State Board of Education and has been one of six chosen for an interview.

Under Board comments, Mr. Fox reported on the Legislator Breakfast he attended on March 15.

Ms. Bowman referenced an article on cyber charter school funding in the Philadelphia Inquirer. It is not just a local issue – it is a state issue.

Mr. Zimmerman thanked student council for helping to decorate for the Prom Fashion Show event held on Friday evening.

Mr. Koennecker said he attended the event on Friday evening and was impressed with the students who participated in the event. He thanked the organizations that planned the event for their hard work in making it a success.

Ms. Bowman announced the following upcoming meetings:

Executive Session for Personnel – Monday, March 18, 2019 – Following the Regular Meeting in the District Office Conference Room

Education Committee Meeting – Monday, March 25, 2019 – 6:00 p.m. in Room 102 in the Jr. High School

Policy Committee Meeting – Monday, April 8, 2019 – 6:00 p.m. in the District Office Conference Room

Facility Committee Meeting – Monday, April 8, 2019 – 6:30 p.m. in the District Office Conference Room

Next regularly scheduled Work Session – Monday, April 8, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, April 15, 2019 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, April 15, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, April 22, 2019 – 6:00 p.m. in Room 102 in the Jr. High School

There being no further items of business the meeting adjourned at 7:41 p.m. on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2018-2019

<u>Cash Balance as of February 1, 2019</u>		\$	1,594,936.66
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	1,792,795.69	
Other Receipts - (Retiree Medical Payments, Misc.)		1,000.00	
Checking Account Interest		2,617.94	
Accounts Receivable		0.00	
Transfer in from Investments		<u>1,475,000.00</u>	<u>3,271,413.63</u>
Total Available			\$ 4,866,350.29
<u>Disbursements:</u>			
Net Payroll	\$	1,050,955.52	
Accounts Payable		2,020,960.58	
Transfer to Investments			<u>3,071,916.10</u>
General Fund Cash as of February 28, 2019		\$	1,794,434.19
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account	\$	9,279,022.08	
Beginning Balance Fulton Money Market		18,124,000.45	
Earnings on PSDLAF Investment Account		18,683.00	
Earnings on Fulton Money Market		29,889.35	
Net Transfers		(1,475,000.00)	
Total General Fund Cash and Investments as of February, 2019		\$	<u><u>27,771,029.07</u></u>

For the March 18, Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors