

# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on August 19, 2019

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on August 19, 2019.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Ms. Bowman, called the meeting to order at 7:03 p.m. Other members present were: Mr. Falgiatore, Mr. Fox, Mr. Ganow, Mr. Hurley, Mr. Kloss, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Also present were; Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; one reporter, and 55 citizens.

The minutes of the Regular Meeting of July 17, 2019 were approved on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

There were no presentations or information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Zimmerman, second by Mr. Norris and approval of all members present. (Appendix A-8/19/19)

A list of bills for the General Fund totaling \$1,267,626.37; Cafeteria Fund totaling \$0.00, Capital Projects totaling \$0.00, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-8/19/19, were approved and ordered paid on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present.

There were no visitors' comments for agenda items only.

The following items were approved on motion of Mr. Ganow, second by Mr. Norris and approval of all members present:

The Octorara Board of School Directors approved policy 915 *Booster Organizations*, second reading. (Appendix C-8/19/19)

The Octorara Board of School Directors approved the Memorandum of Understanding between the Octorara Area School District and Chester County Head Start effective July 2019 through June 2024. (Appendix D-8/19/19)

The Octorara Board of School Directors approved the Memorandum of Understanding between the Octorara Area School District and the Octorara Education Association regarding work days for the Intervention Specialists. (Appendix E-8/19/19)

The Octorara Board of School Directors approved the County of Chester Amendment #3 to Facility and Equipment Agreement to extend the term of agreement from August 16, 2019 through August 15, 2020. (Appendix F-8/19/19)

The Octorara Board of School Directors approved the following curriculum:

Modern Western Civilization

AP Psychology

(Appendix G-8/19/19)

The Octorara Board of School Directors approved the job description for Jr/Sr High School Resource Coordinator. (Appendix H-8/19/19)

The Octorara Board of School Directors approved the following breakfast and lunch prices for the 2019-2020 school year: (This is an increase of \$0.20 for both breakfast and lunch.)

Grades K-6	\$1.60 Breakfast	\$3.00 Lunch
Grades 7-12	\$1.85 Breakfast	\$3.20 Lunch

The Octorara Board of School Directors accepted the donation of three portable bulletin board signs from Daniel Keane, Alphabet Signs.

The Octorara Board of School Directors approved Ms. Christy Spoto as an instructional assistant at the Octorara Primary Learning Center pending completion of employee related documents required by law and the District. Ms. Spoto's rate will be \$10.77 per hour for 5.75 hours per day. (Ms. Spoto is an approved substitute and is replacing Veronica Smucker who resigned.)

The Octorara Board of School Directors approved the list of supplemental contracts for the 2019-2020 school year. (Appendix I-8/19/19)

The Octorara Board of School Directors approved the list of substitute teachers and support staff for the 2019-2020 school year. (Appendix J-8/19/19)

On motion of Mr. Ganow, second by Mr. Kloss and approval of all members present the Octorara Board of School Directors approved Ms. Patricia Albrecht as a lunch/playground supervisor at the Octorara Primary Learning Center pending completion of employee related documents required by law and the District effective August 20, 2019. Ms. Albrecht's rate will be \$9.28 per hour for three hours per day. (Replacing Patricia Smith who resigned.)

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved Ms. Kathleen McCarthy as an instructional assistant at the Octorara Intermediate School pending completion of employee related documents required by law and the District effective August 20, 2019. Ms. McCarthy's rate will be \$12.36 per hour for 5.75 hours per day. (Replacing Diane Bucklin who resigned.)

On motion of Mr. Falgiatore, second by Mr. Ganow and approval of all members present, except Mr. Hurley who abstained, the Octorara Board of School Directors approved Ms. Shelly Hurley as an instructional assistant at the Octorara Elementary School pending completion of employee related documents required by law and the District effective August 20, 2019. Ms. Hurley's rate will be \$12.36 per hour for 5.75 hours per day. (Replacing Leanne Traini who resigned.)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved Ms. Heidi VanGilder as a math instructional assistant at the Octorara Intermediate School pending completion of employee related documents required by law and the District effective August 20, 2019. Ms. VanGilder's rate will be \$12.36 per hour for 5.75 hours per day. (Replacing Angela Miller who transferred.)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the following changes in salary due to graduate credits earned:

Ben Creighton	From M (\$58,315) to M+15(\$63,350)	Step 15 to MAX
Lakeya Gilliam	From B (\$53,826) to B+15 (\$56,419)	Step 15 to MAX
Tara Murdock	From M+30 (\$67,012) to M+45 (\$69,969)	Step 13 to MAX

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Amendment to Services Agreement with ATI Holdings, LLC. (Appendix K-8/19/19)

On motion of Mr. Kloss, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the proposal with Signal 88 Security for security and traffic control for the 2019-2020 school year. (Appendix L-8/19/19)

On motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Costars bid for replacement of three vehicles. (Appendix M-8/19/19)

On motion of Mr. Ganow, second by Mr. Kloss and approval of all members present the Octorara Board of School Directors approved a half-year sabbatical leave for the first semester of the 2019-2020 school year for Ms. Polly McCullough. (Ms. McCullough is a social studies teacher at the Octorara Jr./Sr. High School.)

On motion of Mr. Ganow, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Deborah Ward as an art teacher at the Octorara Jr./Sr. High School effective date TBD by the Superintendent. (Hired August 25, 2003)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present except Mr. Norris who voted no, the Octorara Board of School Directors accepted, with regret, the resignation of Dr. Scott Rohrer as principal of the Octorara Jr./Sr. High School effective August 19, 2019. (Hired June 21, 2006)

Dr. Rohrer read a prepared statement to the Board.

Ms. Bowman thanked Dr. Rohrer for his service and commitment to the Octorara Area School District and community.

Mr. Norris wished Dr. Rohrer well and thanked him for all he has done for the students at Octorara.

On motion of Mr. Ganow, second by Mr. Kloss and approval of all members present the Octorara Board of School Directors appointed Dr. Jon Propper as Acting Principal of the Octorara Jr./Sr. High School effective August 20, 2019 for the additional compensation of \$250 per week until a permanent principal is named.

Under the Finance Committee Report, Mr. Ganow said the Committee heard a presentation from Ken Phillips, RBC, on possible bond refinancing. The Committee discussed the security firm recommendation, approval of the ATI Amendment, and advertising agreements.

Under the I.U./C.A.T. Board Representative's report, Mr. Norris said the August meeting will be held on Wednesday.

There were no items of old business, new business, or other items and announcements.

Under visitors' comments for items in general, GeriAnn Lambert, Sadsbury Township, thanked Dr. Rohrer for everything he has done and wished him well as he expands his career. She expressed her concern with trust between staff members and the Superintendent. Ms. Lambert inquired about the process for selecting a new principal for the Jr./Sr. High.

Under administrator comments and announcements, Ms. Gaido, Athletic Director, gave an update on the fall athletic season.

Ms. Michalowski gave an update on bus driver in-service.

Dr. Orner announced new teachers started today and veteran staff will return tomorrow. She thanked Dr. Rohrer for 13 years of service to the Octorara Area School District.

Under Board comments, Ms. Bowman said there will be a plan and process put in place for selecting a new principal that will be communicated to the public. There will be a search committee that will include teachers, students, parents, and community members.

Ms. Bowman announced an executive session for personnel was held at 6:30 p.m. prior to tonight's meeting in the District Office Conference Room.

Ms. Bowman announced the following upcoming meetings:

Executive Session for Personnel – Monday, August 19, 2019 – Following the Regular Meeting in the District Office Conference Room

Policy Committee Meeting – Monday, September 9, 2019 – 6:00 p.m. in the District Office Conference Room

Facility Committee Meeting – Monday, September 9, 2019 – 6:30 p.m. in the District Office Conference Room

Next regularly scheduled Work Session – Monday, September 9, 2019 in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, September 16, 2019 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, September 16, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, September 23, 2019 – 6:00 p.m. in Room 102 at the Octorara Jr. High School.

There being no further items of business the meeting adjourned at 7:33 p.m. on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at [www.youtube.com/user/OctoraraAreaSD](http://www.youtube.com/user/OctoraraAreaSD).

TREASURER'S REPORT  
 OCTORARA AREA SCHOOL DISTRICT  
 STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
 GENERAL FUND  
 2019-2020

<b><u>Cash Balance as of July 1, 2019</u></b>		\$	2,336,611.59
<b><u>Receipts Deposited:</u></b>			
Revenue - (Tax Receipts, State Transfers)	\$	3,707,662.43	
Other Receipts - (Retiree Medical Payments, Misc.)		30,312.79	
Checking Account Interest		4,558.47	
Accounts Receivable		61,918.54	
Transfer in from Investments		-	
		3,804,452.23	
Total Available	\$		6,141,063.82
<b><u>Disbursements:</u></b>			
Net Payroll	\$	891,640.26	
Accounts Payable		1,917,235.61	
Transfer to Investments		1,000,000.00	
		3,808,875.87	
<b>General Fund Cash as of July 31, 2019</b>	<b>\$</b>		<b>2,332,187.95</b>
<b><u>Investments Outstanding</u></b>			
Beginning Balance PSDLAF Investment Account	\$	9,302,698.29	
Beginning Balance Fulton Money Market		1,164,667.32	
Earnings on PSDLAF Investment Account		19,607.41	
Earnings on Fulton Money Market		2,718.78	
Net Transfers		1,000,000.00	
<b>Total General Fund Cash and Investments as of July 31, 2019</b>	<b>\$</b>		<b>13,821,879.75</b>

For the August 19, 2019 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary  
 Octorara Board of School Directors