

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on August 12, 2019

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on August 12, 2019.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Ms. Bowman, called the meeting to order at 7:03 p.m. Other members present were Mr. Falgiatore, Mr. Fox, Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Mr. Kloss was absent. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; one reporter, and one citizen.

There were no presentations or visitors' comments for agenda items only.

Under information items, Ms. Samantha Pittman will transfer from learning support teacher at the Octorara Jr/Sr High School to Autism, Transition and Cooperative Education Coordinator at the Octorara Jr/Sr High School.

Ms. Beth Peticca with transfer from a Kindergarten Teacher to the Elementary Teacher on Assignment.

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Mr. Kevin Noon as a fourth grade teacher at the Octorara Elementary School effective July 26, 2019. (Hired August 25, 2003)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Ms. Jane Delaney as a learning support teacher in the Octorara Jr/Sr High School effective October 18, 2019. (Hired September 1, 1995)

On motion of Mr. Norris, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Kathleen Budzik as a lunchroom/playground supervisor at the Octorara Elementary School effective July 19, 2019. (Hired April 20, 2015)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. LeAnne Traini as an instructional assistant at the Octorara Elementary School effective July 30, 2019. (Hired August 18, 2014)

On motion of Mr. Falgiatore, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Alexis Howarth as a cafeteria employee effective July 24, 2019. (Hired January 21, 2018)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Mr. Andrew Baumgardner as the assistant Jr. High football coach effective July 16, 2019. (Hired for the 2010-2011 school year)

On motion of Mr. Fox, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Mr. Robert Linnenbaugh as an Emergency Medical Technician Instructor for the Octorara Homeland and Protective Services Academy pending completion of employee related documents required by law and the District effective August 19, 2019. Mr. Linnenbaugh's salary will be \$58,685 which is Step 10 to MAX of the Bachelor's Scale.

On motion of Mr. Ganow, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved Ms. Kelsey Nisula as a learning support teacher at the Octorara Jr/Sr High School pending completion of employee related documents required by law and the District effective August 19, 2019. Ms. Nisula's salary will be \$54,329 which is Step 18 to MAX of the Bachelor's +15 Scale. (Replacing Samantha Pittman who has been reassigned.)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Christina Ruth as a learning support teacher at the Octorara Jr/Sr High School pending completion of employee related documents required by law and the District effective August 19, 2019. Ms. Ruth's salary will be \$56,281 which is Step 18 to MAX of the Master's Scale. (Replacing Jane Delaney who is retiring.)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved Ms. Kelly Cross as an Octorara Virtual Academy teacher at the Octorara Jr/Sr High School pending completion of employee related documents required by law and the District effective August 19, 2019. Ms. Cross' salary will be \$56,535 which is Step 17 to MAX of the Master's Scale. (Replacing Amber Karpathios who resigned.)

On motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Kimberly Boyd as a special education teacher at the Octorara Jr./Sr. High School effective August 19, 2019 pending completion of employee related documents required by law and the District. Ms. Boyd's salary will be \$56,281 which is step 18 to MAX of the Master's scale. (Replacing George Hadfield who retired.)

Ms. Bowman presented the following items for action at the August 19, 2019 Board meeting:

- A. That the Octorara Board of School Directors approve policy 915 *Booster Organizations*, second reading.
- B. That the Octorara Board of School Directors approve the Memorandum of Understanding between the Octorara Area School District and Chester County Head Start effective July 2019 through June 2024.
- C. That the Octorara Board of School Directors approve the Memorandum of Understanding between the Octorara Area School District and the Octorara Education Association regarding work days for the Intervention Specialists.
- D. That the Octorara Board of School Directors approve the County of Chester Amendment #3 to Facility and Equipment Agreement to extend the term of agreement from August 16, 2019 through August 15, 2020.
- E. That the Octorara Board of School Directors approve the following curriculum:
 - Modern Western Civilization
 - AP Psychology
- F. That the Octorara Board of School Directors approve the job description for Jr/Sr High School Resource Coordinator.
- G. That the Octorara Board of School Directors approve the following breakfast and lunch prices for the 2019-2020 school year: (This is an increase of \$0.20 for both breakfast and lunch.)

Grades K-6	\$1.60 Breakfast	\$3.00 Lunch
Grades 7-12	\$1.85 Breakfast	\$3.20 Lunch

H. That the Octorara Board of School Directors accept the donation of three portable bulletin board signs from Daniel Keane, Alphabet Signs.

Hiring Approvals:

I. That the Octorara Board of School Directors approve Ms. Christy Spoto as an instructional assistant at the Octorara Primary Learning Center pending completion of employee related documents required by law and the District. Ms. Spoto's rate will be \$10.77 per hour for 5.75 hours per day. (Ms. Spoto is an approved substitute and is replacing Veronica Smucker who resigned.)

J. That the Octorara Board of School Directors approve the list of supplemental contracts for the 2019-2020 school year.

K. That the Octorara Board of School Directors approve the list of substitute teachers and support staff for the 2019-2020 school year.

Under the Policy Committee Report, Ms. Bowman said the Committee discussed policy *915 Booster Organizations*. Changes will be reflected for next week's agenda and will affect all booster clubs. Ms. Gaido, athletic director, will be reaching out to the booster clubs to update them on the policy after it is approved.

Under the Facility Committee Report, Mr. Norris reported the Committee received an update on the geothermal preventative maintenance and fire pump house repairs. The Committee discussed vehicle replacement, storage shed installation at the waste water treatment plant, bleacher inspection, lead testing, and the amendment for facility rental with the County of Chester.

There were no other items or concerns or visitors' comments for items in general.

Under administrators' comments, Dr. Rohrer gave an update on the School Improvement Plan and announced school sports started today.

Ms. Lease announced Sneak-a-Peak for the Intermediate School will be held on August 21 from 3:30-4:30 and the Primary Learning Center and Elementary Schools Sneak-a-Peak will be held on August 22 from 3:30-4:30. PTO will have an ice-cream social on the playground of each building following the Sneak-a-Peak. She announced there will be a 7th and 9th grade orientation on August 22 from 3:30-5:30.

Ms. McNamara announced the Homeland and Protective Security Academy Back-to-School Night will be held on August 21 from 5:30-7:00 p.m.

Dr. Orner announced the official Octorara Facebook Page started today as part of the Communication Plan as well as a new mass communication system, Blackboard which will allow parents to choose how they want to receive mass communications. Future communication tools this fall will include an Octorara App and the use of Peachjar for flyers and community events.

Under board comments, Mr. Fox requested Dr. Orner explain the Elementary Teacher on Assignment. Dr. Orner said the data indicates we need to do a better job of educating our community about us and the need to be a school of choice. Ms. Peticca will do community outreach especially in the preschool programs to introduce families to Octorara. Ms. Peticca will also design and implement the Octorara Virtual Academy for grades K-6. The OVA is currently servicing over 90 students grades 7-12.

Ms. Bowman expressed her appreciation for the work that is being done with the Communication Plan which is part of goal four of the District's Comprehensive Plan.

Ms. Bowman announced an Executive Session for personnel was held at 6:45 p.m. prior to the Work Session tonight.

Ms. Bowman announced upcoming meetings to be held:

Executive Session for Personnel – Monday, August 12, 2019 – Following the Work Session in the District Office Conference Room

Finance Committee Meeting – Monday, August 19, 2019 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, August 19, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:29.m. on motion of Mr. Ganow second by Mr. Norris and approval of all members present.

This Board meeting can be viewed in its entirety on You Tube.com.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors