

OCTORARA AREA SCHOOL DISTRICT
PUBLIC SCHOOL BOARD MEETING
September 16, 2019 – 7:00 p.m.
Jr./Sr. High School Multi-Purpose Room

AGENDA

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from the Work Session of August 12, 2019 and the Regular Meeting of August 19, 2019.
5. Presentations/Discussions
6. Information Items
7. Treasurer's Report
 - A. That the Octorara Board of School Directors approve the General Fund Report for period ending August 31, 2019.
8. Business Manager's Report
 - A. That the Octorara Board of School Directors approve the list of bills for payment.
9. Visitors' Comments - Agenda Items Only
10. Recommended Action Items:
 - A. That the Octorara Board of School Directors approve the list of school bus drivers employed by Althouse Transportation, Inc. for the 2019-2020 school year.
 - B. That the Octorara Board of School Directors approve the list of school bus runs by Althouse Transportation, Inc. for the 2019-2020 school year.
 - C. That the Octorara Board of School Directors approve the Transportation Contract between Linville Hill Mennonite School and the Octorara Area School District for the 2019-2020 school year.
 - D. That the Octorara Board of School Directors approve the following policies, first reading:
 - 000 – *Board Policy/Procedure/Administrative Regulations*
 - 001 – *Name and Classification*
 - 002 – *Authority and Powers*
 - 003 – *Functions*
 - 004 – *Membership*
 - 005 – *Organization*
 - E. That the Octorara Board of School Directors approve the deletion of the following policies:
 - 008 – *Organizational Line and Staff Relations*

011 – Board Governance Standards/Code of Conduct

- F. That the Octorara Board of School Directors approve the agreement between CRITICARE and the Octorara School District from August 15, 2019 through August 15, 2020.
- G. That the Octorara Board of School Directors approve Kegel Kelin Litts & Lord LLP as the District solicitor for the 2019-2020 school year.
- H. That the Octorara Board of School Directors approve a partnership with Susquehanna Service Dogs to acquire a service/facility dog for the Octorara Elementary School. Such service/facility dog will be owned by Sally Welk who will serve as the lead facilitator/handler. OASD employees Michelle Moran, Brian Dikun, and Andrea Weaver will also be trained as handlers/facilitators. OASD’s initial partnership with Susquehanna Service Dogs will be fully funded by an anonymous donor. A fundraising plan will be developed to provide for the long term needs of this project.
- I. That the Octorara Board of School Directors approve Ms. Blake Aponte’s request for a leave of absence for the 2019-2020 season as a JV softball coach. Ms. Aponte will return for the 2020-2021 season.
- J. That the Octorara Board of School Directors vote for the following PSBA officers:
 - President Elect – Art Levinowitz
 - Vice-President – David Hein
 - Central At Large – Julie Preston
 - Section 1 Advisor – Sabrina Backer
 - Section 3 Advisor – Ron Cole
 - Section 5 Advisor – Marsha Pleta
 - Section 7 Advisor – Tricia Steiner
 - PSBA Insurance Trust Trustee– Kathy K. Swope
 - PSBA Insurance Trust Trustee – Mark B. Miller
 - Board Secretaries Forum Steering Committee – Crystal Mance
 - Board Secretaries Forum Steering Committee – Jamie Lynn Zimerofsky
 - Board Secretaries Forum Steering Committee – Jennifer Davidson

} Vote for 2

} Vote for 3

Resignation Approvals:

- K. That the Octorara Board of School Directors accept the resignation of Mr. Scott Cullen as Assistant Musical Director effective August 26, 2019. (Hired for the 2016-2017 school year)
- L. That the Octorara Board of School Directors accept, with regret, the resignation *for purpose of retirement* of Mr. Larry Clevestine as a custodian at the Octorara Primary Learning Center effective December 31, 2019. (Hired March 11, 2002)

Hiring Approvals:

- M. That the Octorara Board of School Directors approve Ms. Tammy Simon as a long term substitute social studies teacher at the Octorara Jr./Sr. High School effective August 19, 2019 through January 17, 2020. Ms. Simon’s salary will be \$52,017 prorated which is Step 18 to MAX of the Bachelor’s Scale. (Ms. Simon is a current employee and is replacing a medical leave.)
- N. That the Octorara Board of School Directors approve the following supplemental contracts for the 2019-2020 school year:

Dennis Baumgardner	Jr. High Asst. Football Coach	4 pts @ \$620	\$2,480
Matt Worrell	Mentor – Tammy Simon	1 pt @ \$620	\$ 620

O. That the Octorara Board of School Directors approve the following changes in salary due to graduate credits earned:

Ashley Whiteman	From M+15 (\$64,186) to M+30(\$66,240)	Step 14 to MAX
Alysyn Hoffman	From M+45 (\$69,969) to M+60 (\$73,126)	Step 13 to MAX
Alison Manetta	From M+45 (\$70,795) to M+60 (\$73,968)	Step 12 to MAX
Dan Lefever	From M+30 (\$86,936) to M+45 (\$89,243)	MAX
Samantha Pittman	From M (\$56,535) to M+15 (\$61,678)	Step 17 to MAX
Mark Durante	From M+30 (\$83,594) to M+45 (\$86,039)	Step 2 to MAX
Anthony Slusher	From M (\$59,205) to M+15 (\$64,186)	Step 14 to MAX
Jason Ralson	From M (\$60,095) to M+15 (\$65,022)	Step 13 to MAX
Catherine Smith	From M+30 (\$71,898) to M+45 (\$74,825)	Step 9 to MAX
Lauren Daly Clark	From B+15 (\$55,501) to M (\$57,425)	Step 16 to MAX
Maria Scarfo	From M (\$65,593) to M+15 (\$69,955)	Step 9 to MAX
Andrea Weaver	From M+30 (\$86,936) to M+45 (\$89,243)	MAX

P. That the Octorara Board of School Directors approve the student activity request for Octorara Chess Club at the Octorara Jr./Sr. High School.

Q. That the Octorara Board of School Directors approve the change order in the amount of \$3,153 to Unitex Asphalt Services for parking lot repairs.

R. That the Octorara Board of School Directors approve the lease agreement with Xerox for a copier at the Octorara Primary Learning Center.

S. That the Octorara Board of School Directors approve Ms. Elizabeth Hingle as an instructional assistant at the Octorara Jr./Sr. High School effective September 16, 2019 pending completion of employee related documents required by law and the District. Ms. Hingle’s rate will be \$10.77 per hour for 5.75 hours per day. (Replacing Deb McCormick who retired.)

T. That the Octorara Board of School Directors approve the following requests for unpaid Family Medical Leave for the purpose of child rearing:

Lakeya Gilliam – December 9-20, 2019 (learning support teacher at the Jr/Sr High)

Amanda Scully – April 6, 2020-end of 2019-2020 school year (3rd grade teacher at the OES)

Tara Murdock – January 14-17, 2020 (FACS teacher at the Jr/Sr High)

Samantha Kelly – March 2, 2020-end of the 2019-2020 school year (Spanish teacher at the Jr/Sr High)

Shelly Leonard – May 6, 2020-end of the 2019-2020 school year (science teacher at the Jr/Sr High)

U. That the Octorara Board of School Directors approve the following substitute teacher for the 2019-2020 school year:

Brielle Kirk, Emergency

V. That the Octorara Board of School Directors approve the following substitute support staff for the 2019-2020 school year:

Trudy Umble, cafeteria

Kathleen Rick, cafeteria

11. Finance Committee Report
12. I.U./C.A.T. Board Representative's Report
13. Old Business
14. New Business
15. Other Items and Announcements
16. Visitors' Comments – General
17. Administrator Comments/Announcements
18. Board Comments
19. Adjournment

Finance Committee Meeting – Monday, September 16, 2019, 2019 – 6:00 p.m. in the District Office Conference Room

Executive Session for Personnel – Monday, September 16, 2019 – Following the Regular Meeting in the District Office Conference Room

Education Committee Meeting – Monday, September 23, 2019 – 6:00 p.m. in Room 102 at the Octorara Jr. High School.

Policy Committee Meeting – Monday, October 14, 2019 – 5:30 p.m. in the District Office Conference Room

Facility Committee Meeting – Monday, October 14, 2019 – 6:30 p.m. in the District Office Conference Room

Next regularly scheduled Work Session – Monday, October 14, 2019 in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, October 21, 2019 – 6:00 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, October 21, 2019 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, October 28, 2019 – 6:00 p.m. at the Parkesburg Point (Dinner will be served at 5:00 p.m.)