

OCTORARA AREA SCHOOL DISTRICT
WORK SESSION
May 14, 2018 – 7:00 p.m.
Jr./Sr. High School Multi-Purpose Room

DISCUSSION GUIDE

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Presentations
5. Visitors' Comments - Agenda Items Only
6. Information Items
7. Presentation of Agenda Items for the May 21, 2018 Regular Monthly Public Meeting:
 - A. That the Octorara Board of School Directors elect _____ as Board Treasurer from July 1, 2018 through June 30, 2019.
 - B. That the Octorara Board of School Directors approve the list of current Class of 2018 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements.
 - C. That the Octorara Board of School Directors approve the attainment of tenure status for the following professional employees (in accordance with Section 1108 of the current School Laws of Pennsylvania):

Lakeya Gilliam
Benjamin Creighton
Richard Durkin
 - D. That the Octorara Board of School Directors approve the following bid awards for the 2018-2019 school year:

Art Supplies	\$10,904.89
Industrial Arts/Vo-Ag Supplies	\$ 3,299.93
Science Supplies	\$ 4,336.20
Copy & Computer Paper	<u>\$22,643.54</u>
Total	\$41,184.56
 - E. That the Octorara Board of School Directors approve the calendar for the 2018-2019 school year.
 - F. That the Octorara Board of School Directors approve the amendment to the County of Chester Facility and Equipment Agreement dated August 17, 2017 to extend the Term of Agreement through August 15, 2019.
 - G. That the Octorara Board of School Directors approve the Transportation Agreement with Althouse Transportation for school years 2018-2019 through 2022-2023.

- H. That the Octorara Board of School Directors approve the proposals with Signal 88 Security for a campus security officer, campus traffic officer, event security officer, school security officer, and residency investigator for the 2018-2019 school year.
- I. That the Octorara Board of School Directors approve the Athletic Field Maintenance Proposal with Windview Athletic Fields for field maintenance services effective July 1, 2018 through June 30, 2019.
- J. That the Octorara Board of School Directors approve the Agreement with ProSys to provide services for an energy management program effective July 1, 2018 through June 30, 2021.
- K. That the Octorara Board of School Directors approve the grant from E. Kneale Dockstader Foundation in the amount of \$15,000 for the Octorara Ecology Lab Project.
- L. That the Octorara Board of School Directors approve the following policies, second reading:
 - 832 *General Background Check and Related Requirements*
 - 916 *Volunteers*
- M. That the Octorara Board of School Directors approve Ms. Judith Sampson's request for unpaid Family Medical Leave effective April 4, 2018 through June 11, 2018. Ms. Sampson is an instructional assistant at the Octorara Intermediate School.
- N. That the Octorara Board of School Directors approve Ms. Stephanie Cellini's request for unpaid Family Medical Leave effective April 23, 2018 through June 11, 2018. Ms. Cellini is a Title I Reading assistant at the Octorara Elementary School.
- O. That the Octorara Board of School Directors approve Ms. Tammy Anthony's request for unpaid Family Medical Leave for purpose of child rearing effective August 21, 2018 through January 27, 2019. Ms. Anthony is a third grade teacher at the Octorara Elementary School.

Resignation Approvals:

- P. That the Octorara Board of School Directors accept, with regret, the resignation for purpose of retirement of Ms. Yvonne McComsey as a cafeteria employee effective June 11, 2018. (Hired October 3, 1986)
- Q. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Christian Taylor as floating class advisor at the Octorara Area Jr./Sr. High School effective June 12, 2018. (Hired for the 2006-2007 school year)

Hiring Approvals:

- R. That the Octorara Board of School Directors approve Ms. Lisa Hillman as a long term substitute sixth grade teacher at the Octorara Intermediate School effective April 23, 2018 through the end of the 2017-2018 school year. Ms. Hillman's rate will be \$140 per day. (Ms. Hillman is an approved substitute and will be replacing Kelsey Nisula who resigned.)
- S. That the Octorara Board of School Directors approve Ms. Vicki Dixon as a long term substitute Spanish teacher at the Octorara Area Jr./Sr. High School effective May 21, 2018 through June 11, 2018. Ms. Dixon's rate will be \$140 per day. (Ms. Dixon is an approved substitute and is replacing Samantha Kelly who will be on Family Medical Leave.)

T. That the Octorara Board of School Directors approve the list of professional and support staff for the Summer Literacy/Math Program.

U. That the Octorara Board of School Directors approve the following change in salary due to graduate credits earned:

Erika Lynch	From M (\$62,231) to M+15 (\$66,753)	Step 10 to MAX
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V. That the Octorara Board of School Directors approve the following supplemental contract for the 2016-2017 school year:

Kiera Kradzinski	OIS Chorus Music Director	2 pts @ \$610	\$1,220
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W. That the Octorara Board of School Directors approve the following supplemental contracts for the 2017-2018 school year:

Kiera Kradzinski	OES Chorus Music Director	2 pts @ \$620	\$1,240
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Kiera Kradzinski	OIS Chorus Music Director	2 pts @ \$620	\$1,240
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8. Education Committee Report

9. Policy Committee Report

10. Facility Committee Report

11. Other Items/Concerns

12. Visitors' Comments – General

13. Administrator Comments/Announcements

14. Board Comments

15. Adjournment

Policy Committee Meeting – Monday, May 14, 2018 – 6:00 p.m. in the District Office Conference Room

Facility Committee Meeting – Monday, May 14, 2018 – 6:30 p.m. in the District Office Conference Room

Finance Committee Meeting – Monday, May 21, 2018 – 5:30 p.m. in the District Office Conference Room

Next regularly scheduled Board Meeting – Monday, May 21, 2018 – 7:00 p.m. in the Jr. High School Multi-Purpose Room