

# Octorara Administration Office

228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

Phone: (610) 593-8238 ♦ Fax: (610) 593-6425 ♦ [www.octorara.k12.pa.us](http://www.octorara.k12.pa.us)



**Thomas L. Newcome, II Ed.D**  
Superintendent of Schools

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To: Board Directors  
From: Tom Newcome  
Date: October 6, 2017  
Re: Comprehensive Plan Executive Summary

## **What is a Comprehensive Plan and how should it be used?**

A Comprehensive Plan should be a guiding document that informs decisions. All members of the organization should frame questions and requests within the question, “How does this help us meet the goals of the Comprehensive Plan?”

A Comprehensive Plan should be a living document. There should be constant review and revision of this document. It should drive conversations for improving student performance. It should only be changed through a process that includes all stakeholders.

## **Background:**

In November 2016 the Board of Directors approved a Comprehensive Plan that was developed with input from teachers, administrators, parents, and community members in a committee format lead by Ms. Elena Tachau (Wilson). The plan was submitted properly to the Pennsylvania Department of Education (PDE) at that time. A short time after this submission PDE opened a window for extending submission for one year.

In January 2017 the administration reached out to the Chester County Intermediate Unit (CCIU) for input on our programs. From this discussion the concept of completing a curriculum audit for English Language Arts (ELA) and Math was initiated. In April 2017 this curriculum audit was performed utilizing focus groups and a review of our curriculum and our programs in general. One of the goals of this review was to inform revisions for our Comprehensive Plan.

At the June Education Committee Meeting the first look at the curriculum audit was taken by the Board Directors present. CCIU staff presented their findings at this meeting.

The Comprehensive Plan from November 2016 and the CCIU Curriculum Audit were posted on the District website at the start of July. Additionally, an invitation went out at that time to all parents, staff, Board Directors, and key community members to participate in a survey and in focus groups in July.

At the end of July the administrative team took the feedback from this work and developed recommendations for revising the Comprehensive Plan.

These recommendations were shared with teacher leaders and subsequently with the full staff in August.

The Education Committee reviewed the plan with the administration at their meeting in September.

The result of this work is the Comprehensive Plan being presented tonight - for your approval in November.

### **What is Different – November 2016 Plan vs. Present Plan?**

1. A new goal has been added. *Goal 5: Establish an educational technology implementation and sustainability plan.*
2. All Goals have been reviewed and more specific benchmarks for completion have been added.
3. All recommendations from the CCIU curriculum audit have been reviewed and incorporated throughout the Comprehensive Plan.

### **What are the Goals and Strategies that Comprise the Comprehensive Plan?**

**Goal #1:** Establish a district system that fully ensures consistent implementation of standards aligned curricula across all schools for all students.

Strategies for Goal #1: Standards Driven Curriculum  
Curricular Implementation Oversight and Accountability  
Establish a Multi-Year Professional Learning Plan in the Areas of Curriculum and Assessment  
Establish K-12 Grading/Homework Guidelines

**Goal#2:** Establish a district system that fully ensures the consistent implementation of effective instructional practices across all classrooms in each school.

Strategies for Goal #2: Professional Development on the Learning Focused School Framework  
On-Going, Job Embedded, Professional Learning on Research and Evidenced-Based Instructional Strategies  
Professional Development on Mindset

**Goal#3:** Establish a district system that full ensures students who are academically at risk are identified early and are supported by a process that provides interventions based upon student needs and includes procedures for monitoring effectiveness.

Strategies for Goal #3: Intervention Infrastructure (MTSS)

**Goal#4:** Establish a district system that fully ensures each member of the district community promotes, enhances and sustains a shared vision of positive school climate and ensures family and community support of student participation in the learning process.

Strategies for Goal #4: Increase Parent Involvement and Faculty/Staff Engagement with the OASD Community

**Goal#5:** Establish an educational technology implementation plan.

Strategies for Goal #5: Technology and Student Achievement