

Pre-Calculus
Course Expectations
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Purpose: The purpose of this course is to provide students with the necessary algebra and trigonometry skills to take calculus next year, either in high school or college.

Classroom Procedures:

Lates: After each student's fourth late, he or she will be issued a teacher detention. After each additional late, the student will receive an office referral. This policy is in accordance with the student handbook.

Absences: When a student is absent, he or she is responsible for copying any missed notes from a classmate. Students should make every attempt to catch up with what they missed. If additional help is needed, the student should attend a help class with *specific questions* prepared for the teacher. Students will have one day for each day of absence to get themselves caught up on notes.

Students are responsible for recording missing work and gathering worksheets after an absence. Students are also required to turn in work due during their absence. The teacher will not remind or request work from the students. They are required to stay on top of their assignments. Students will have one day for each day of absence to make up missing work.

If a student is absent for a *review* the day before an assessment, but did *not* miss instruction during his or her most recent absence, then he or she is expected to take the assessment as scheduled. Reviews are available on Schoology and on my teacher webpage, and can be accessed by the student in the event of an absence.

Quizzes and tests must be made up before or after school, during study hall, or at lunch. No quizzes or tests will be made up during class time. All quizzes and tests must be made up within **one week** of the absence. After one week, the grade will become a zero.

Help Class: Help class will be offered at least once per week. Help class times for the week will be announced and posted by Friday of the week prior. If a student cannot attend the help class of his/her own math teacher, he/she may attend another math teacher's help class.

Materials:

Students are required to have the following items with them in class **daily**.

- Notebook or 3-ring binder with lined paper
- Pencil
- Graph paper
- *For home use: graphing calculator or graphing calculator app on iPad*

Grading:

Students' grades will be calculated using the following scale.

Assessments (tests, quizzes, projects)	80%
Textbook assignments	10%
Worksheets	10%

Tests: Tests will be given at the end of each unit. They will contain the newest material, as well as material students are expected to retain throughout the course. Tests will be worth twice as much as each quiz. Talking, **for any reason**, will **NOT** be tolerated during any test. Students with questions or concerns can raise their hand and wait silently for the teacher to assist them. There are absolutely **NO** exceptions to this rule.

Tests will be given a percentage grade.

Quizzes: Quizzes will be given periodically, at least once every other week. Quizzes will only cover the most current material.

Quizzes will be given a percentage grade.

Projects: Projects will be given occasionally to allow students to demonstrate their knowledge in a different manner than quizzes and tests. Late projects will have 10% deducted for each day of lateness.

Projects will be graded according to a rubric.

Textbook assignments: The textbook asks questions designed to challenge students to further their understanding of the topics covered in class, to integrate different topics, to apply a topic to a novel situation, or to think critically. When answering textbook questions, students should show all work and answer as completely as possible. These questions will be collected and graded. Late textbook assignments will not be accepted.

Textbook assignments will be graded by number of points earned.

Worksheets: Worksheets are designed to help students practice skills. Students should show all work and make an attempt to answer every question. Late worksheets will not be accepted.

Worksheets will be graded for completion on a scale of 0-4, based on the amount of work shown and the percentage of the assignment completed.

Please review the attached course expectations. After review, return this paper by _____ . Please call or email with any questions or concerns.

I have read and understand the expectations of the Pre-Calculus course.

Student signature

Parent signature

Student Name: _____

Parent/Guardian Name: _____

Parent Phone Number(s): _____

Parent Email Address: _____