

OCTORARA AREA JUNIOR/SENIOR HIGH SCHOOL

Octorara Area Junior & Senior High School – Grades 7-12

226 HIGHLAND ROAD, ATGLEN, PA 19310-1603

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Scott S. Rohrer, Ed.D.
Principal

Clifford J. Blantz, M.Ed.
Assistant Principal

Jonathan Propper, M.Ed.
Assistant Principal

Mark Peticca, M.A.
Assistant Principal

Educational Trip Request

Dear Parent/Guardian:

Please complete the information section regarding the trip you are taking. Please return it to the office at least two weeks prior to the trip. (See Page 23 in the student handbook). Your request will then be considered for approval. Your child should stop at the office to pick up the approved form for his or her teachers. Only one educational trip will be approved during the school year. Thank you for your cooperation.

Sincerely,

Mark J. Peticca
Assistant Principal

Student Name _____ *Grade* _____

Beginning Date of Trip _____ *Ending Date of Trip* _____ *Total School Days* _____

Destination: _____

Educational Value of Trip: _____

Parent Signature _____

Trip Approved _____ Approved by: _____

Trip Denied _____ Reason: _____

Date Given to Student: _____

Teachers: Following administrative approval, please initial to acknowledge that you are aware of the student's trip.

- Excused days for educational trips DO count toward the 10/20-day policy.
- Your child, after being absent on the dates above, will have accumulated an additional _____ days toward the 10/20-day policy which is located in the student handbook.

****Students are required to obtain work from all classes prior to going on trip.**